

**Newaygo County Mental Health  
Minutes of the Regular Meeting  
September 12, 2024  
10:00 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:00 a.m. on Thursday September 12, 2024 in the Board Conference Room.

Member Mast opened the meeting with prayer.

**Roll Call**

Members Present: Sarah Boluyt (Zoom), Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk (arrived at 10:05 a.m.), Todd Koopmans, Wayne Mast, Michelle Petz, Tonya Prewitt, Lori Schultz, Helen Taube and Sue Twing

Others Present: Carol Mills, CEO; Jeff Labun, COO; Denise Russo-Starback, Director of Clinical Services; Shannon Woodside, recording secretary and two members of the public

Public: Two officers present (they both refused to sign the sign-in sheet)

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Broome, supported by Member Koopmans, to amend the agenda to add 9.1.1 CMHA Voting Delegates and 9.2.12 Fiscal Year 2025 Medicaid Subcontract. No discussion; motion carried unanimously.

**Approval of Annual Public Hearing and Regular Minutes**

**Motion** by Member Twing, supported by Member Mast, to approve the minutes of the Annual Public Hearing and Regular Board meeting of August 8, 2024 as presented. No discussion; motion carried unanimously.

**Directors Update**

Reviewed Director Mills written report with questions addressed.

**Executive Committee**

*CMHA Voting Delegates*

**Motion** by Member Broome, supported by Member Schultz, to appoint Member Taube and Member Koopmans as voting delegates at the Community Mental Health Association of Michigan 2024 Fall Conference.

Next meeting is October 7, 2024 at 10:00 a.m.

## **Finance**

Reviewed minutes of September 9, 2024.

Check Register, Cash Statement, Budget to Actual, Medicaid Revenues, Paid Eligibles and Agency Contract list were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

### *FY24 Amended Budget*

**Motion** by Member Kolk, supported by Member Mast, to approve Amended Budget for Fiscal Year 2024 and that the Executive Director and the Chief Operating Officer are authorized to change line items within the total budget allocation. No discussion; motion carried unanimously.

### *FY25 Initial Budget*

**Motion** by Member Kolk, supported by Member Kellerman, to approve Initial Budget for Fiscal Year 2025 and that the Executive Director and the Chief Operating Officer are authorized to change line items within the total budget allocation. No discussion; motion carried unanimously.

### *FY24 Contract List*

**Motion** by Member Twing, supported by Member Mast, to approve the Fiscal Year 2024 contract list. No discussion; motion carried unanimously.

### *Health Insurance law Waiver/Public Act 152*

**Motion** by Member Twing, supported by Member Koopmans, to approve Health Insurance Law Waiver in accordance with Public Act 152 of 2011 section 8, I move that the Newaygo County Mental Health Board, as a public employer defined in section 2(f) of the Act, exempt itself from the requirements of PA 152 of 2011 for the Fiscal year 2024-2025. No discussion; motion carried unanimously.

### *Policies*

**Motion** by Member Kellerman, supported by Member Petz, to approve policies 3.HR.216 Employee-MERS Health Care Savings Program and 3.HR.408 Employee Compensation Longevity. No discussion; motion carried unanimously.

### *FY25 Medicaid Subcontract*

**Motion** by Member Koopman, supported by Member Twing, to authorize the Executive Director to sign the Mid-State Health network Medicaid Subcontract for Fiscal Year 2025. No discussion; motion carried unanimously.

## **Policy Committee**

No meeting scheduled.

## **Recipient Rights**

Reviewed minutes of August 12, 2024.

### *Policies*

**Motion** by Member Kolk, supported by Member Koopmans, to approve policies 9.RR.101 Confidentiality/Disclosure and 9.RR.111 Recipient Rights Protection. No discussion; motion carried unanimously.

Next meeting is November 11, 2024 at 10:00 a.m.

### **Consumer Advisory Committee (CAC)**

Next meeting is September 19, 2024 at 12:30 p.m. Lunch will be at 12:00 p.m.

### **Promotion & Education Committee**

Art Wunsch Award Nomination form is due October 4, 2024.

No meeting scheduled.

### **Mid-State Health Network (MSHN)**

Member Twing shared the following:

- Budget was approved with a deficit
- Data Analytics Request for proposals is a computer program that will integrate with all CMH's; MSHN will pay for all the licenses; no cost to CMH's; this will streamline and make reporting easier

### **Community Mental Health Association (CMHA)**

- Two Advocacy alerts that were emailed – please respond
- National Association of Social Workers working on getting supervised training for licensure instead of testing through LARA
- TRAILS - evidence based programs
- Diversity Equity and Inclusion (DEI)

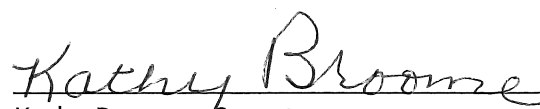
### **Communications from the Public**

No communication from the public.

### **Adjournment**

**Motion** by Member Kolk, supported by Member Twing, to adjourn the meeting at 11:14 a.m. No discussion; motion carried unanimously.

  
Ken DeLaat, Chair

  
Kathy Broome, Secretary